The University of Notre Dame Athletics Department, per NCAA Bylaw 12.5.1.1, is required to obtain written approval for all student-athletes participating in any charitable or non-profit activities considered incidental to participation in intercollegiate athletics.

According to NCAA Bylaw 12.5.1.1, Notre Dame student-athletes can participate in charitable/non-profit activities only under the following conditions:

1. The student-athlete does not miss class;

2. The student-athlete receives written approval from the Director of Athletics (or designee);

3. All monies derived from the activity go directly to the charitable/non-profit agency;

4. The specific activity in which the student-athlete participates does not involve co-sponsorship, advertisement, or promotion by a commercial agency;

5. The student-athlete accepts no compensation of any form other than legitimate and normal expenses such as meals and travel from the institution or charitable/non-profit agency (only if the appearance occurs within Indiana or, if outside of Indiana, within a 100-mile radius of Notre Dame); and

6. The student-athlete’s name, picture, or appearance is not utilized to promote the commercial ventures of the agency.

Please Note: Commercial items including the name, likeness or picture of any Notre Dame student-athlete may not be sold without prior written approval of the Notre Dame Compliance Office.

AGENCY INFORMATION

Name of Agency: __________________________________________________________

Contact Person: _________________________________________________________

Agency Address: _________________________________________________________

Phone: __________________ Fax: __________________ Email: ____________________

Is the agency a charitable organization under Section 501(c)(3) of the Internal Revenue Code?  □ Yes  □ No
ACTIVITY INFORMATION

Date: ___________________  Time: ________________ __  Location: _______________________
(start and end times)  (city and state)

Purpose/description of activity: ______________________________________________________

Describe duties of student-athlete(s) : _________________________________________________
________________________________________________________________________________
________________________________________________________________________________

Will money raised from the activity (if any) go directly to the charitable/non-profit agency?

☐ YES  ☐ NO

Does this activity involve co-sponsorship, advertisement, or promotion by a commercial agency?

☐ YES  ☐ NO

If yes, identify the commercial entity and describe its involvement.____________________________

Will the student-athlete’s name, picture, or appearance be used in any announcement or promotion of the activity?

☐ YES  ☐ NO       (If yes, please attach a copy.)

Will the student-athlete receive any expenses (e.g, meal or transportation) or a nominal gift associated with the event?

☐ YES  ☐ NO

If yes, what? ______________________________________________________________

APPROVAL

Agency: I acknowledge that I am an authorized representative of the agency and that I have read and agree to
abide by the above NCAA regulations regarding the participation of a student-athlete at a charitable or non-profit
activity. Failure to adhere to NCAA regulations can jeopardize a student-athlete’s eligibility.

________________________________________  ________________
Agency Representative   Date

Director of Athletics (or designee): I certify that no student-athlete will miss class to participate in this activity.

________________________________________  ________________
Director of Athletics (or designee)  Date

Compliance Office: Student-athlete(s) participation in this activity is approved.

________________________________________  ________________
Name     Date